

Garden of Youth, Summer 2020

Job Readiness Training



ACEConnect
A DPS CareerConnect Program

Day One



**What is the
Garden of Youth?**



Every summer, students in DPS get paid to grow organic produce and develop their job skills.



WE
HELP
TURN
THIS...





INTO
THIS!!!

Why do an internship anyway??

Q1

What are the possible benefits of an internship?

Q2

What impact might an internship have on my future?

Q3

What do I expect to get out of it?



The role of an intern

BE
PROFESSIONAL
& FOLLOW THE
DRESS CODE

BE CURIOUS
AND LEARN
NEW
THINGS.

ASK
QUESTIONS
& SHARE
YOUR
THOUGHTS.

BE RELIABLE
AND
HARD-WORKI
NG.

BE KIND,
POLITE, &
RESPECTFUL.

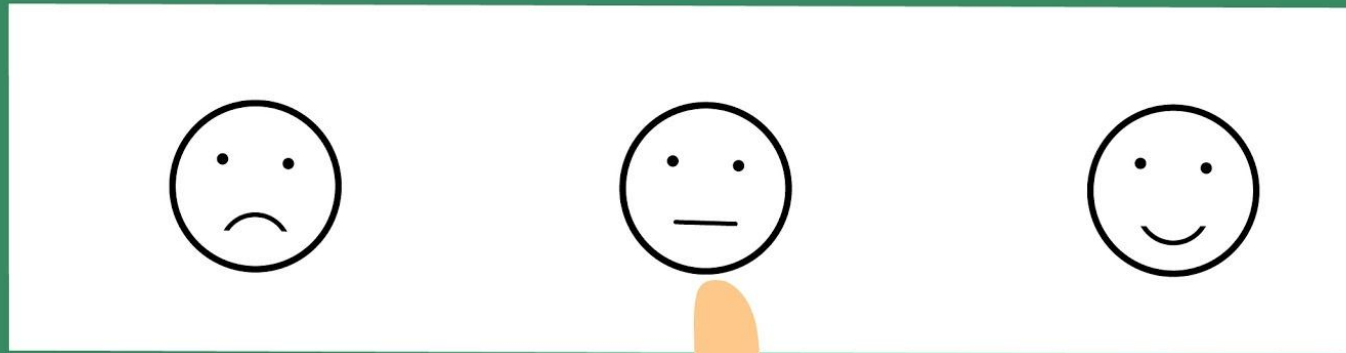
HAVE FUN.



Time Management



Being a Good Employee



Winning at the Workplace: The Big Three



1. INITIATIVE

2. PUNCTUALITY

3. ATTITUDE

Workplace Law



Self- Disclosure



Paperwork



QUESTIONS?

Chris Woodburn | Program Manager
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Katie Kraft | Internship Coordinator
773-837-2007 | Katherine_Kraft@dpsk12.org



Day Two



**Getting Ready to
go!**

Strengths Assessment

What do you need to be strong in the garden? As an employee in general?



COMMUNICATION





DIFFICULT
SITUATIONS

Hygiene & Safety in the time of COVID-19





Dress Code





Getting
ready
for

- - - - -

Day
One

EXPECTATIONS

WORK ALL SCHEDULED DAYS

ARRIVE ON TIME EACH DAY

COMMUNICATE WITH SUPERVISOR

PROFESSIONAL BEHAVIOR

WORK DURING WORK TIME

BREAK DURING BREAK TIME

CARE FOR SUPPLIES

BRING PERSONAL ITEMS EACH DAY

**(MASK, SNACK, WATER, SUNSCREEN, GLOVES,
UNIFORM)**



A WEEK IN GARDEN OF YOUTH

MONDAYS + FRIDAYS

School Teams work at their site gardens.

Coaches demonstrate key skills for that week.

Teams work toward weekly goals

WEDNESDAYS

Water, High Priority Maintenance

Weekly Topics and Projects

Team Interaction (Projects, chants, games, work groups, competitions, shout-outs)

WHAT'S A DAY LIKE?

8:05	Sign In / Agenda / Expectations
8:10	Weekly Topics and Garden Goal(s)
8:15	Details on topic or project
8:20	Skill Demonstration & Development
8:50	10 min break
9:00	Work Rotation
9:45	10 min Break
9:55	Work / Water rotation
10:40	Put Away Tools / Site Cleanup
11:00	Garden Photo & Sign Out

HOUSEKEEPING

- Roster
- Register with DVR
- Tax paperwork & ID
- Internship Packet
- How to return your paperwork



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